

Draft Minutes  
of the 11th ISO/IEC JTCl/SGFS Plenary Meeting,  
June 19th - 23rd, 1995, Berlin, Germany

Attendance: Mr. William Black (EWOS)  
Mr. Bryan Wood (BSI)  
Mr. Jeremy Tucker (EWOS)  
Mr. Vladimir Suchomlin (GOST R)  
Mr. Joseph Hungate (OIW)  
Mr. Shozo Tanaka (JISC)  
Mr. Kevin Lewis (ANSI)  
Mr. Jerry Smith (ANSI)  
Mr. Andrew Schoka (ANSI)  
Mr. Clyde Robichaux (ANSI)  
Mr. Fritz Schultz (OIW)  
Mr. Lutz Temme (DIN)  
Mr. Werner Koch (DIN)  
Ms. Isabelle Valet-Harper (AFNOR)  
Mr. Herbert Bertine (ITU)  
Mr. Willem Wakker (Chair)  
Mr. Peter Bessems (Secr.)

### **1. Opening**

The Chairman Mr. Willem Wakker opened the meeting at 14.00 h. on Monday, June 19th, 1995. He welcomed all the participants. Also a word of welcome was given by Dr. Klaus Kovács on behalf of DIN which served as host for this meeting.

### **2. Roll call of the delegates**

A short introduction round was held. A special welcome was given to Prof. Vladimir Suchomlin, representing the Standardization Institute of the Russian Federation (GOST R). Appologies for late arrival were received from Ms. Isabelle Valet-Harper and Mr. Herbert Bertine.

### **3. Adoption of Agenda**

The proposed agenda (SGFS N1268 R1) was adopted.

### **4. Appointment of Drafting Committee**

The following persons were appointed for the Drafting Committee:  
Mr. Andrew Schoka  
Mr. Bryan Wood  
Mr. Werner Koch  
Mr. Peter Bessems (secr.)

**5.1 Approval of minutes Cannes meeting, June 1994**  
**Review of resolutions Cannes meeting, June 1994**

The minutes of the SGFS Cannes Plenary Meeting in June 1994 were adopted (SGFS N1185). No remarks on the minutes were made. The resolutions (SGFS N1186) were reviewed

**5.2 Approval of minutes New Orleans Authorized Subgroup Meeting, December 1994,**  
**Review of resolutions New Orleans meeting, December 1994**

The minutes (SGFS N1255) were adopted, and the resolutions reviewed.

**6. SGFS Chair and Secretary reports**

Both documents (SGFS N1269) were noted.

**7. Review of incoming documents**

Documents SGFS N1272 to N1281 were tabled and added to the appropriate items of the agenda.

**8. SGFS Working methods**

**- Double distribution of final texts**

Document SGFS N1262 was clarified by the secretary.

**- Cooperation with other TCs**

Document SGFS N1257 was noted by the SGFS Chair and clarified. The U.S. comments in SGFS N1273 were clarified by Mr. Clyde Robichaux. It still remains open whether an "ISP" can be produced independent of JTC1 and if so whether the procedures defined by JTC1 apply for these ISPs and whether a list of them is maintained. By resolution the SGFS Secretariat was instructed to investigate this.

**- Taxonomy email reflector**

Document SGFS N1274 was clarified by Mr. Clyde Robichaux. Germany and the UK expressed their support on this this document. The SGFS Chair drafted an update of this document (SGFS N1303) which was approved by resolution.

**- Electronic distribution documents**

The Secretariat prepared document N1275, based on the agreements within JTC1 on the electronic distribution of documents. The participants of the meeting approved the implementation by the Secretariat of the JTC1 guidelines for the electronic distribution of documents within SGFS (Resolution 6). The SGFS Secretariat will distribute documents on diskette and the SGFS membership was requested to submit documents to the Secretariat as much as possible in electronic form. By resolution SGFS considered that it is highly desirable that documents should be available at an FTP- or WWW-site.

**- Publicity for SGFS work**

A Liaison Statement to JTC1 was adopted to ask for the availability of the SGFS Taxonomy and Directory of ISPs on the World Wide Web (SGFS N1298). SGFS would like to make this information available on the World Wide Web in order to ensure that its work is clearly understood and the

ISPs that it has produced are widely adopted. SGFS believes that it is essential for this purpose that Web users should be able to discover the profiles that have been standardized and the ISPs in which they have been published, and in particular that users should be able to search such information by keyword in order to discover which profiles and ISPs are relevant to their areas of interest (see document SGFS N1298).

## **9. Review and Progression of SGFS procedures**

### **- SD-1 SGFS Procedures**

The SD-1 editor Ms. Isabelle Valet-Harper presented a revised version of the SGFS procedures document SD-1 (SGFS N1179rev.) including procedures for updating ISO/IEC TR 10000 as requested following the New-Orleans meeting. Procedures were incorporated for the maintenance of TR10000-3.

The new SD-1 document will be SGFS N1301. The issue how to proceed when an ATS is included in a PTS was added to the issues list. The consequences for SGFS in case of referencing PASEs, as will be experienced within JTC1, will be an agenda-item for next SGFS meeting. The trial period within JTC1 will be used to see how it will reflect to SGFS and how the SGFS procedures could to be updated in case of referencing PASEs.

### **- SD-2 Guidelines for the preparation of ISPs**

The Secretariat noted the new edition of SGFS SD-2 (SGFS N1271). This document will be updated to incorporate procedures for PASEs. Based on a remark from Mr. Andrew Schoka the Secretariat will investigate how extra drafting instructions for editors of ISPs can be added to SD-2 as in the annex of the former version of SD-2.

## **10. SGFS Liaisons**

The Chairman of OIW, Mr. Joseph Hungate, presented a draft of the OIW Distributed Platform Profile - DPP (SGFS N 1297). It is expected that in the near future this document will be forwarded to SGFS for progression as ISP.

Two liaison statements from JTC1/SWG-CA were received (SGFS N1289 and N1290). Document SGFS N1289 was received for information, document SGFS N1290 for comments. As response to these documents a liaison statement to JTC1/SWG-CA was adopted (SGFS N1302) in which the SGFS viewpoints on Interoperability were clarified.

## **11. Publicly Available Specifications (PAS)**

History: A management guide for the transposition of PAS into International Standards (JTC1 N3279Rev., see SGFS N1239) was approved by JTC1 for a trial period to January 1997. JTC1 has set up a working group on Referencing Specifications "JTC1/WG-RS" (resolution 40F, JTC1 plenary, October 1994, see SGFS N1230). SGFS participates in that working group. The SGFS position on referencing PAS is stated in SGFS N1090 and N1188. A Liaison Statement to the JTC1 working Group was approved in New Orleans (SGFS N1243), specifically stating the SGFS position on this issue. A response to this liaison statement was received from JTC1/SWG-RS (SGFS N1267).

The JTC1 plenary meeting a week before this SGFS meeting discussed the issue again and has sent a liaison statement to SGFS (SGFS N1291).

Meanwhile, contributions from AFNOR and DIN to SGFS on SGFS N1267 were received (SGFS N1281 and N1276).

During this SGFS meeting a wide ranging discussion arose on this subject. Several specific viewpoints have been expressed. No consensus could be reached. Finally it was decided to set up an Ad Hoc Group to draft a Liaison Statement to JTCl/WG-RS as response to SGFS N1267. The Ad Hoc Group will draft this statement through correspondence by e-mail before July 14th, 1995. After this date the group will be dissolved. The SGFS Chair will send out an e-mail to invite SGFS members to participate. The SGFS Chair will chair this group.

#### **12. TR 10000 parts 1, 2 and 3, and OSE**

SGFS resolved the comments received on the ballot on ISO/IEC DTR 10000 Part 1, Part 2 and Part 3 (SGFS N1277). The disposition of comments is presented in documents SGFS N1285, N1286, N1287. The editors of these documents were instructed to send the final text in hard and soft copy to the SGFS Secretariat by July 10th, 1995. SGFS instructed its secretariat to submit the final text of the three parts (SGFS N1282, N1283 and N1284) to ISO/IEC ITTF for publication as Technical Report of Type 3.

Finally a wide ranging discussion arose about the prefixes in the profile identifiers in the taxonomy of TR10000-3 (see AFNOR comments on TR 10000-3 in SGFS N1277). AFNOR wanted to change the prefixes in suffixes (e.g. MEDnn-CHP instead of CHP-MEDnn). The AFNOR comments were accepted and incorporated in TR 10000-3.

#### **13. Further progression of TR10000 - Resolution 4 from N1256**

Document SGFS N1272 (U.S. comments on Resolution 4, New Orleans meeting, december 1994) was clarified by Mr. Clyde Robichaux, SGFS N1280 (AFNOR comments on this resolution) was clarified by Ms. Isabelle Valet-Harper and SGFS N1295 (from EWOS on the same subject) was clarified by Mr. Jeremy Tucker. The raised issues were added to the SGFS Issues List.

A Liaison Statement to SC21 was adopted on the ATS/PTS progression (SGFS N1304)

#### **14. Review Taxonomy change requests**

Several taxonomy change proposals were received:

- SGFS N1293: EDI use of the Directory (a certificate of harmonization among the Workshops was available)

- SGFS N1294: Message Store: no certificate of harmonization was available but the MISG proposal indicated a joint propopsal by experts of all three workshops. It was noted that SGFS indeed would like to receive more feedback in the sense of a harmonization.

- SGFS 1296: Font Assignment Type No.2 and Repertoire Assignment Type for ISO/IEC 2022 Level 2: a declaration of harmonization among experts was stated in paragraph 6 of both change requests.

All change requests were adopted and will be part of the new edition of TR 10000-2.

Finally SGFS expressed its appreciations to the Workshops for their efforts to submit Certificates of Harmonization on ISPs to SGFS.

## **15. Resolved and Unresolved issues**

SGFS N1254 and N1278 were discussed. The three Workshops and the NBLs of SGFS were again invited to contribute to the issues list. The editor will produce an update of the Issues List (SGFS N1254).

## **16. Future Meeting Dates**

No changes were made to SGFS SD-6 (SGFS N1263, List of future meeting dates).

Next meeting: June 17 - 21, 1996, Japan (tentative Tokyo)

## **17. Other Business**

A resolution on the maintenance of ISPs was adopted.

In consideration of the RWS-CC request concerning maintenance issues, and especially the validity of profiles when base standards are superseded, SGFS drew the attention of the Regional Workshops to:

\* SD-1, SGFS Procedures, Section 8 "ISP maintenance and Defect Processing" and Section 9 "Defects in published ISPs"

\* SGFS N1241 Liaison Statement to Liaison Bodies/S-liaisons on Maintenance of ISPs, and

\* SGFS Issues List, where a new issue has been opened in order to progress further the whole topic of maintenance in a consistent fashion.

SGFS requests that National Bodies and A- and S-Liaisons contribute on the Issues List, with the goal of documenting further issues if necessary and of complementing existing procedures.

## **18. Approval of Resolutions**

All resolutions in document SGFS N1307 have been approved unanimously.

## **19. Closure of the meeting**

The Chairman closed the meeting at 13.45 h. on Friday, June 23rd, 1995, and thanked all the participants for their contributions.