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| Title: | ISO/IEC JTC1/SGFS |
| | ISO/IEC JTC1 Special Group on |
| | Functional Standardization |
| Secretariat: | NNI (Netherlands) |

Title : **Draft Minutes of the 9th ISO/IEC JTC1/SGFS Meeting,
July 5-9, 1993, Seoul, Korea**

Source : **ISO/IEC JTC1/SGFS Secretariat**

Status : **Draft**

Note :

Draft Minutes
of the 9th ISO/IEC JTC1/SGFS Meeting,
July 5 - 9, 1993, Seoul, Korea

Attendance: see attached list

1. Opening

The chairman Mr. Louis Visser opened the meeting at 14.00 h. on Monday, July 5th, 1993. He welcomed all the participants. Also a word of welcome was given by Mr. Byoung-Moon Chin on behalf of ETRI/PEC Korea which served as host for this meeting. The chairman expressed his appreciation to Mr. Chin for hosting this meeting. The chairman thanked Korea Telecom for offering the facilities for the meeting.

2. Roll call of the delegates

A short introduction round was held.

3. Adoption of Agenda

The proposed agenda (see Annex B, revision of SGFS N908) was adopted.

4. Appointment of Drafting Committee

The following persons were appointed for the Drafting Committee:

Mr. Tony Barrett
Mr. Kevin Lewis
Ms. Isabelle Valet-Harper
Mr. Peter Bessems (secr.)

5. Review and Approval of the Minutes of the 8th ISO/IEC JTC1/SGFS Meeting, June 15-19, 1992, Washington DC, USA

The minutes (SGFS N627) were approved with the next change:
page 3, under "EWOS": "Enquirements" is replaced by "Enquiry"

6. Report of ISO/IEC JTC1 meeting

The chairman reported on the last JTC1 meeting, March 23-26, 1993, in Berlin. Main issues:

- Scope of SGFS was approved by JTC1 with minor changes (JTC1 N2548 = SGFS N987).
- A proposal was made to JTC1 to incorporate Annex C (SGFS Procedures) into the main body of JTC1 Directives. This issue was to be discussed during this SGFS Plenary.
- Publicity of standards. More publicity appeared to be needed (see also SGFS N939). This issue was to be discussed under agenda item 12 of this meeting.

7. Review of the Authorized Subgroup Meeting, December 8-11, 1992, London, United Kingdom

The meeting report of the secretariat (SGFS N769), the Chairman's report (SGFS N808) and resolutions of the meeting (SGFS N765) were reviewed.

8. Review of incoming documents

Temporary document numbers were assigned to the late tabled documents.

9. Report of the SGFS Chairman/Review Group convenor

The Chairman noted his management report to the JTC1 meeting in March 1993 (SGFS N808).

10. Report of the Secretariat

The Secretariat's Report (SGFS N816) was noted.

11a. Liaison reports

* JTC1/SC6

No report.

* JTC1/SC18

No report.

* JTC1/SC21

Reports were given by Mr. Jon Becker and Mr. Brian Wood. Four Liaison Statements were tabled (SGFS N989, N990, N991 and N992), which came out of the last SC21 meeting in Yokohama, June, 1993. The issues of the documents were: unique identification of profiles, the Informal Quality Review and ODP/OSE profiling. These issues were tackled during the related items of the agenda.

* JTC1/SC22/WG15

No report.

* JTC1/SC25

No report.

SC25 met in The Hague in June 1993. A lack of interest for SGFS appeared.

*ISO/TC184/SC5

No report.

Mr. Bertuzzi resigned as TC184/SC5 Representative.

*ISO/IEC SCIA

Mr. Werner Koch reported on SCIA (Steering Committee on Industrial Automation). The SCIA member-TCs expressed that they will follow the SGFS procedures in case of profiling.

Mr. Koch notified a possible future issue for SGFS: The Fieldbus standard will not fill in all OSI Layers ("short-cut-OSI"). It probably does not fit in TR10000-2. Skipping layers means future problems with conformance testing.

The SGFS lost its liaison with TC184. The Workshops are still working on MMS profiling. The first pDISP (AMM1) is expected to be submitted during the 4th quarter of 1993.

* ITU-TS

A report was given by Mr. Chu Hwan Yim (ITU-TS SG7). For this meeting he replaced Mr. Herbert Bertine, who was not able to join this SGFS meeting. The workprogramme of SG7 for the 1993-1996 Study Period was presented (SGFS N1002).

* RWS-CC

Report by Dr. William Black. The resolutions of the last RWS-CC meeting in Cannes, April 27-28, 1993 (SGFS N913) were noted. Dr. Black highlighted:

- Resolution 1 by which the RWSs were requested to verify the SGFS SD-5 on S-liaisons and to report any inconsistencies to the RWS-CC Chair,
- The approval of the first "RWS-CC Technical Report" (TR 001) on Regional Requirements in ISPs (SGFS N942)
- The approval and publication of the first "RWS-CC Standing Documents" SD1 (RWS-CC Programme of Work (SGFS N946)) and SD2 (RWS-CC Contact Points (SGFS N947))

* EWOS

Dr. William Black reported.

Nine Liaison Statements were received from EWOS (SGFS N924 to N931 and N941). The issues were clarified by Dr. Black. They were to be discussed during this SGFS meeting under the appropriate items of the agenda.

* OIW

A report was given by Mr. Fritz Schulz. Three Liaison Statements were received (SGFS N995, N996 and N997). The issues were clarified by Mr. Schulz. They were to be discussed during this SGFS meeting under the appropriate items of the agenda.

* OSITOP

Mr. Werner Koch gave a short report. The OSITOP scope now includes the area of OSE. The main work is done on user requirements. OSITOP is European and consists of appr. 25% suppliers and appr. 75% users.

* AOW

Mr. Shozo Tanaka reported. The AOW Special Group on OSE (OSE-SG) has been installed. The next AOW Meeting is in October 1993. The meeting will prepare OSE input for the AOW Programme of work (SGFS N948).

11b. Liaison request

Through the JTC1 Secretariat a request for A-liaisonship to SGFS by the Commission of the European Communities (CEC) was received (SGFS N921). It appeared that the CEC is already A-liaison to JTC1. The SGFS accedes to the A-Liaison Status of the CEC.

12. SGFS Working methods

- Scope of SGFS.

The final scope, approved by JTC1, is contained in SGFS N987.

- Document numbering structure.

SGFS N910 proposes to make a relation between the identifier of an ISP and the identifier of the related ISP-PTS. Four possible solutions were noted during the meeting:

- 1) the PTS will become a new part of the related ISP
- 2) the PTS will become an addendum to the relating part of the ISP
- 3) a separate ISP identifier will be allocated but the same part numbers as the related ISP part numbers will be used
- 4) the relating ISP part number will be incremented by e.g. 500

A possible resolution of this issue is stated in SGFS N1003 (proposed modifications of the SGFS Procedures document SD-1 for adoption of PTSs and APIs) approved by this SGFS meeting.

The Liaison Statement to the JTCL/SCs on the need to adopt ATSS was approved (SGFS N1014).

Document SGFS N934 proposes a separate document numbering for SGFS documents dealing with ISPs processing such as Explanatory Reports, pDISPs, Review Reports, DISPs, Disposition of Ballot Comments, etc. This proposal was accepted. The secretariat will allocate "SGFS (ISP) N" numbers to these documents.

- Output documents of SGFS meetings

Mr. Jon Becker clarified document SGFS N912 containing suggestions for the timely availability of documents which have to be produced after an SGFS meeting, based on editor's instructions. He agreed that many editor's instructions from the SGFS London 1992 meeting were very vague. Also the overlap between TR10000-1 and -3 means more time for the editors to align the documents. A common feeling among the participants was that the situation during this SGFS meeting was better than the London meeting: the documents are more mature.

- Publicity of SGFS work (N935, N939)

Ms. Isabelle Valet-Harper clarified the AFNOR contributions SGFS N935 (General comments on the Aeronautical OSI Profile) and SGFS N939 (Recommendations on SGFS Advertising). It should be avoided that the world outside SGFS is duplicating the work of SGFS (e.g. the Aeronautical OSI Profile AOP (SGFS N802): overlap of work appeared between SGFS Lower Layers profiling and the AOP). It was stated that more publicity was needed about the work of SGFS and the existence of ISPs. Professional promotion materials should be made available.

Obviously the SGFS itself has no financial resources to fulfil this task. The responsibilities for these kind of jobs lie within the SGFS Member Bodies, the ISO/IEC Central Secretariat, the Workshops, Vendors, etc. However, what SGFS could do is providing guidance how one can proceed when making publicity. The SGFS could provide an information pack which can be used by professionals for making promotion materials. Mr. Tony Barrett's proposal for the development of an information package SGFS N1010 was approved. (see also Annex A)

- Publicly Available Specifications N940 (PAS)

The AFNOR contribution SGFS N940 was clarified by Ms. Isabelle Valet-Harper. It was decided that SGFS will not register a list of PASs. For more details of the discussion on this subject see Annex A of these minutes.

The proposed liaison statement to the Member Bodies and Liaison Organizations SGFS N1013 was approved.

- SGFS Chairman

The chairman Mr. Louis Visser indicated that he is going to resign as chairman after this meeting (see SGFS N086). During the next months he will try to find a successor. The nomination of the new chairperson will be made during the Authorized Subgroup Meeting in November 1993.

13. Review and Progression of SGFS Procedures

Mr. Peter Gibbon had resigned (SGFS N985) as editor of the SGFS Procedures Document (SGFS Standing Document SD-1). The nomination of Ms. Isabelle Valet-Harper as the new editor was approved unanimously. See Annex A of these minutes for more details on the discussions on the SGFS Procedures. All output documents from the Subgroup on Procedures were approved: SGFS N1003 to N1015 and N1018 (see attached list of output documents from this SGFS meeting).

14. Progression of TR10000-1.3

Mr. Richard Lloyd had resigned (SGFS N984) as editor of TR10000-1.3. The nomination of Mr. Willem Wakker as the new editor was approved unanimously.

The Subgroup on TR10000-1 and -3 resolved almost all comments which were received on the 3rd WDTR10000-1.3 (SGFS N817). The Subgroup just managed to go through the comments and did not have time to produce detailed editor's instructions. The editor has detailed personal notes on what the results were on the discussions. He is instructed to produce a new draft by August 27th, 1993. This 4th Working Draft will be circulated to the SGFS Member Bodies and Liaison Organization for review and comment by November 1st, 1993. It is intended to produce a final draft for JTCl Ballot during the Authorized Subgroup Meeting in November 1993.

The Liaison Statement to SC21, SC22 and RGCPA (SGFS N1016) containing appreciations for their contributions was approved.

15. Progression of TR10000-2.4

The Subgroup on Procedures discussed the received Taxonomy Change Proposals. For the results of the discussions see Annex A of these minutes. The documents SGFS N993 (Editor's Remarks on Progression of TR10000-2), N994 (WDTR10000-2.4) and N1007 (Liaison Statement to UNINFO and EWOS on Taxonomy of MHS profiles) were approved.

16. Progression of TR10000-3

The Subgroup on TR10000-1 and -3 resolved almost all comments which were received on the 2nd WDTR10000-3 (SGFS N862). The Subgroup just managed to go through the comments and did not have time to produce detailed editor's instructions. The editor has detailed personal notes on what the results were on the discussions. He is instructed to produce a new draft by August 27th, 1993. This 3rd Working Draft will be circulated to the SGFS Member Bodies and Liaison Organization for review and comment by November 1st, 1993. It is intended to produce a final draft for JTCl Ballot during the Authorized Subgroup Meeting in November 1993. The Liaison Statement to SC21/WG7 on ODP/OSE profiling (SGFS N1017) was approved.

17. Progression of work on Profile Conformance Testing

All input documents on this issue were treated by the Subgroup on Procedures. See Annex A of these minutes for details of the discussions. All output documents from the subgroup were approved.

18. Progression of SD-4 Directory of ISPs and Profiles contained therein

The Secretariat will produce an updated version of SD-4 by August 13st including a request to the Workshops to provide the requested Executive Summaries.

19. Items for specific pDISPs needing SGFS attention

Document SGFS N988 was tabled containing some issues which were raised during the Editing Meeting for DISPs 12059 and 12060, June 1993 in Tokyo.

These issues were tackled within the Subgroup on Procedures. The response to the questions are stated in SGFS N1006 which was approved by the participants.

20. Resolved and Unresolved issues

The editor of the SGFS Issues List (Standing Document SD-7, SGFS N763) will produce an updated version of SD-7 based on the discussions held during this SGFS meeting.

21. Future Meeting Dates

- November 29th - December 3rd, 1993, preferably in Amsterdam, The Netherlands: SGFS Authorized Subgroup Meeting
- June 13th - 17th, 1994, Cannes, France: 10th SGFS Plenary Meeting
- December 5th - 12th, 1994: SGFS Authorized Subgroup Meeting

22. Other Business

No other business

23. Approval of Resolutions

All resolutions in document SGFS N1019 have been approved unanimously.

24. Closure of the meeting

The Chairman closed the meeting at 13.00 h. on Friday July 9th, 1993, and thanked all the participants for their contributions.

SGFS Seoul 1993 Output Documents

| SGFS N | TITLE |
|--------|---|
| 993 | Editor's Remarks on Progression of TR 10000-2 |
| 994 | WDTR 10000-2.4 |
| 1001 | SGFS Standing Document SD1: Information Processing Systems - International Standardized Profiles - Taxonomy Update, ISP Approval and Maintenance Procedures (for JTCl Ballot) |
| 1003 | Modifications of SD1, SGFS procedures, for adoption of PTSs and APIs |
| 1004 | Liaison Statement to SC21/WG1 and SC22/WG15 on Conformance testing |
| 1005 | Liaison Statement to SGFS National Bodies and Liaison Organizations (especially AOW, EWOS, OIW) on ISP Profile Object Identifiers (response on SC21 N8121 = SGFS N992) |
| 1006 | SGFS answers on the questions raised during the DISP 12059-12060 Editing Meeting (SGFS N988) |
| 1007 | SGFS response to UNINFO and EWOS on contribution from UNINFO (SGFS N998) on Taxonomy of MHS profiles |
| 1008 | Liaison Statement to TC46 and TC184 including proposed Memorandum of Agreement (MOA) Proforma |
| 1009 | Contribution to JTCl on Incorporation of SGFS Procedures in main body of JTCl procedures (JTCl N2475 = SGFS N976 Resolution 39) |
| 1010 | SGFS Publicity |
| 1011 | SGFS pDISP Review Proforma |
| 1012 | Liaison Statement to SC21: SGFS answer to SC21 liaison (SC21 N8121 = SGFS N 992) on proposed revised Procedures for informal ISP quality review |
| 1013 | Statement of current SGFS activity in the area of PAS (Public Available Specifications), response to SGFS N940 |
| 1014 | Liaison Statement to JTCl/SCs on the need to adopt ATS (ref. SGFS N1003) |
| 1015 | Development of the SGFS Procedures to cover other TCs and the Open Systems Environment, and the inclusion of PTS, PAS and OID related mechanisms |
| 1016 | Liaison Statement to JTCl/SC21, JTCl/SC22 and JTCl/RGCPA on their contributions on TR 10000-1 and TR 10000-3 |
| 1017 | Liaison Statement to SC21/WG7 on ODP and OSE Profiling |
| 1018 | Liaison Statement to OIW on Standardization Process (SGFS N997) |
| 1019 | Resolutions of the 9th ISO/IEC JTCl/SGFS Meeting, July 5-9, 1993, Seoul, Korea |
| 1020 | Draft Minutes of the 9th ISO/IEC JTCl/SGFS Meeting, July 5-9, 1993, Seoul, Korea |
| 1021 | Editor's comments on 3rd WDTR 10000-1.3 (SGFS N817) |
| 1022 | 4th WDTR 10000-1.3 |
| 1023 | SGFS Standing Document SD-7: SGFS Issues List |
| 1024 | 3rd WDTR 10000-3 |



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 9th Plenary Meeting
 July 5th - 9th, 1993
 Seoul, Korea

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Report of the Subgroup Meeting on Procedures

During 9th SGFS Plenary Meeting, July 5-9, 1993, Seoul, Korea

* *TR10000-2.4*

Input documents: - SGFS N993 (Editor's Remarks on Progression),
 - SGFS N994 (proposed WDTR 10000-2.4),
 - SGFS N998 (Contribution from UNINFO on MHS Taxonomy).

Main changes in SGFS N994 compared to TR10000-2:1992:

- title (now aligned with part 1 and 3),
 - Directory (SGFS N925), Library and Documentation (N926), MMS (N811).
 SGFS N994 was accepted with minor changes. The changes were too minor for sending the new document out for ballot.

SGFS N994 stays meanwhile a working draft (WDTR 100002.4), while expecting more change requests the next 6 months. The Status T Table in SD-4 will contain the change requests (N925, N926 and N811) with a note that they are approved by the 9th SGFS Plenary in Seoul. The change requests will go out for official ballot together with the ballot on the related pDISPs.

The proposed change of the MHS Taxonomy from UNINFO was not incorporated in N994 but sent to EWOS for further consideration (SGFS N1007).

* *Inter TC-operability*

SGFS member bodies have been consulted about the extentions of the SGFS Procedures on inter-TC operability as proposed in SGFS N758. No responses were received on this issue. In accordance with resolution 5 of the London meeting, N758 can be sent out for JTCl Ballot. Before doing so, the document will have the pDISP Review Proforma (SGFS N1011) and proforma for a Memorandum of Agreement, MOA (SGFS N1008) as Annexes. The original Annex A will be removed and appropriate pointers to the new annexes will be made in N758. This updated version of N758 will become SGFS N1001 and will be sent to JTCl for Ballot.

N1001 will also be submitted to TCs outside JTCl for information. It would be very convenient if the TCs allign their procedures with the SGFS Procedures.

* *Memorandum of Agreement*

A proposed outline for a Memorandum of Agreement, MOA, (SGFS Procedures Clause 2.2) was received from Mr. Louis Visser (SGFS N981). It has been discussed and changed into the MOA Proforma in SGFS N1008. The MOA Proforma will be an annex of SGFS N1001 (new SGFS Procedures incl. inter TC-operability) which will go out for ballot after this SGFS meeting. A final MOA will not go for ballot but will be signed by the chairs of JTCl and the TC concerned.

SGFS N1008 also contains a proposed MOA between JTCl and ISO/TC46 on the Library profiles. The definite MOA between JTCl/and TC46 will be submitted together with the pDISP.

SGFS N1008 will be sent to TC46 and TC184 for review and comment. After the review within TC46/TC184 and the Ballot within JTCl, the specific/detailed MOA between TC46 and JTCl will be drafted and signed by the two chairpersons (or who is in charge).

*** *Extention of Procedures for Conformance Testing ISPs***

Contributions: SGFS N937, N938, and N988.

Issues: The role of SGFS in the PTS process, the assignment of responsibilities, the PTS approval process within SGFS and the publication of PTS material Issues (see SGFS N1003).

The result was a proposal for a revised SD-1, SGFS N1015, which incorporates procedures for adoption of Profile Test Specifications (PTSs) and Application Programming Interfaces (APIs). SGFS N1015 will be sent out for review and comment in time before the SGFS Authorized Subgroup Meeting in November 1993. A Liaison Statement to the JTCl/SCs on the need to adopt ATs was drafted (SGFS N1014).

As a result of the discussion on N937 it was stated that base standards committees should be informed well about future activities within SGFS on Conformance Testing, specially now OSE is included. Convergence of projects is believed practical (see SGFS N1004).

*** *pDISP Review Proccss***

The considerations made by AFNOR in SGFS N933 were warmly supported. The concept of a Proforma for the support of Reviewers was accepted. The Proforma presents direct questions based on the "Specific Review Actions" as stated in clause 5.3 of the SGFS Procedures.

It appeared that some of the proposed questions in N933 should be filled in by the review group convenor, not by the reviewers. Just a part of the questions can/should be answered by the reviewers.

The questions were split into two parts: one part to be answered by the reviewers and one part to be answered by the review group convenor. SGFS N1008 contains the final text of the Proforma.

The Proforma will be attached to the Procedures document SD-1 (so it will be part of the ballot of N1001).

*** *Incorporation of Annex C of JTCl Directives into the main body of the JTCl Directives.***

Within the subgroup there was consensus on the fact that in the future the SGFS procedures should be incorporated in the main body of the JTCl directives. However, at the moment SD-1 is still not fully complete and is still facing extentions (e.g. PTS/API approval procedures).

In SGFS N985 Peter Gibbon suggested that SGFS proposes to JTCl to wait for the following update cycle of the JTCl Directives before attempting to fold the SGFS Procedures into the main body. This has been supported by the SGFS (SGFS N1009).

*** *Object Identifiers for Profiles***

SGFS N992 (from SC21) and the Attachment to SGFS N1005 (from EWOS/TLG) were tabled. The principle of creating Object Identifiers (OIDs) for profiles (N992) was supported. The proposed structure of the Profile OIDs from EWOS was not fully supported (se SGFS N1005).

When OIDs will become mandatory in ISPs then this will have consequences for TR10000 and the SGFS Procedures.

The next revision of SD-1 (including the PTS/API Approval process) will also contain a proposed extension on the subject of OIDs for profiles.

*** Informal Quality Service (IQS)**

Input documents: SGFS N990 and N991 (both from SC21).

Main goals IQS: 1) to inform experts outside SGFS as soon as possible so that base standards experts could check in an early stage whether the profile violates the base standards, 2) although a draft pDISP might be not complete, the SCs already have the possibility to review the draft during their SC meetings.

Two lists of experts exists: - IQS experts list
- pDISPs Review experts

They might be the same (e.g. SC21). (It depends on whether all IQS reviewers are interested in de pDISP review and the other way around). SGFS N990 stated that IQS documents should be sent directly from the workshops to the SCs. SGFS already decided to do so. The workshops can use the list of experts in SD-3 for their distribution (SGFS N1012).

*** Publicity**

The subgroup fully supported the position of AFNOR in N939. Proliferation of inconsistent profiles might occur because of a lack of awareness of industries of the existence of SGFS and ISPs. Therefore extra publicity of ISPs and SGFS would be very welcome.

Although publicity activities are not the task of SGFS, an outline for future publicity activities was set up. The goal is an information package as proposed in SGFS N1010. SGFS N1010 proposes what kind of information (documents) should be made available. National Bodies, Liaison Organizations and others will be asked to agree on this content and to deliver material for this package.

*** Public Available Specifications (PASSs)**

Input document: SGFS N940 (AFNOR) on the need for referencing (informative) "gaps" in ISPs. This issue was already discussed within SGFS: see issue 17 of the issues list.

WDTR TR10000-1.3 contains already a solution (clause 6.1.4). A liaison statement (SGFS N1013) will be sent to the member bodies to highlight this text in WDTR 10000-1.3.

The next revision of the SGFS procedures will be updated in that way that the gaps should be outlined (when applicable) in the Explanatory Report of ISPs concerned.

It was decided (already during the opening plenary) that SGFS will not register a list of PASSs.

*** Availability in electronic form of Standards and User Requirements**

Input documents: SGFS N997 (from OIW).

The idea of making standards and user requirements available in electronic mail was applauded. However it was considered not an SGFS matter and in some cases not even a ISO/IEC matter. OIW was advised to contact a JTC1 National Body (SGFS N1018).

Meeting : ISO/IEC Special Group on Functional Standards
Location : Korea Telecom Research Center
 17 Woo-Myun-Dong, Seo-Cho-Ku
 Seoul
 KOREA
Time : Start Monday, July 5th, 1993 at 14.00h
 End Friday, July 9th, 1993 at 16.00h (latest)

| Agenda Items | SGFS doc. nr. (till N941) |
|---|------------------------------|
| 1 Opening of the meeting | N829 |
| 2 Roll call of the delegates | |
| 3 Adoption of Agenda | N908 <i>R</i> |
| 4 Appointment of drafting committee | |
| 5 Review and Approval of Minutes Washington meeting, June 1992 | N626 N627 |
| 6 Report of ISO/IEC JTC1 meetings - Plenary meeting March 1993 (JTC1/N2475) - SWG on Procedures | N... |
| 7 Review of the authorized subgroup meeting London Dec 1992 | N765 N769 N808 |
| 8 Review of incoming documents | |
| 9 Report of SGFS chairman/Review Group convenor | N816 |
| 10 Report of the Secretariat | N816 |
| 11a Liaison reports | |
| - JTC1/SC6 | |
| - JTC1/SC18 | |
| - JTC1/SC21 | N740 N745 |
| - JTC1/SC22/WG15 | N733 N755 |
| - JTC1/SC24 | |
| - JTC1/SC25 | |
| - ISO TC46 | N749 |
| - ISO TC184/SC5 | N811 |
| - ITU-TS | N741 |
| - RWS-CC | N913 |
| - EWOS | N738 N739 N941 |
| - others | |
| 11b Liaison requests | |
| - CEC | N921 |
| 12 SGFS working methods | |
| - SGFS scope | N923 |
| - Document Numbering Structure | N910 N934 |
| - Output documents of Meetings | N912 |
| - Publicity for SGFS work | N935 N939 |
| - Publicly available specifications | N940 |
| - SGFS chairman | |

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|---|-----------------|
| 13 Review and Progression of SGFS procedures | |
| - Procedures proposal | N757 N758 N938 |
| - Defect Report Handling | N914 |
| - editor for procedures document | |
| 14 Progression of TR10000-1.3 | N751 N753 N754 |
| | N756 N760 N764 |
| | N817 N911 N918 |
| | N922 N928 N929 |
| | N931 N932 |
| - editor for TR 10000-1 | |
| 15 Progression of TR 10000-2.4 | N744 N749 N811 |
| | N920 N925 N926 |
| 16 Progression of TR 10000-3 | N746 N761 N762 |
| | N815 N862 N917 |
| | N919 N928 N930 |
| | N932' |
| 17 Progression of work on Profile Conformance testing | N742 N753 N910' |
| | N937 N938' |
| 18 Progression Directory of ISPs and Profiles contained therein | N936 |
| 19 Items for specific PDISPs needing SFGS attention | |
| - DISP 12059 and 12060 | N927 |
| - | |
| 20 Resolved and Unresolved issues | N763 N931' |
| 21 Future Meeting Dates | N676 |
| - authorization of subgroups | |
| 22 Other Business | |
| 23 Approval of Resolutions | |
| 24 Closure of the meeting | |