

Draft Minutes
of the 12th ISO/IEC JTC1/SGFS Plenary Meeting,
June 17th - 19th, 1996, Tokyo, Japan

Attendance: Mr. William Black (EWOS)
Mr. Joseph Hungate (OIW)
Mr. Jerry Smith (ANSI)
Mr. Clyde Robichaux (ANSI)
Ms. Isabelle Valet-Harper (AFNOR)
Mr. Herbert Bertine (ITU-T)
Mr. Shozo Tanaka (JISC)
Mr. Heang-Suk Oh (ETRI/Korea)
Mr. Willem Wakker (Chair)
Mr. Peter Bessems (Secr.)

1. Opening

The Chairman Mr. Willem Wakker opened the meeting at 14.00 h. on Monday, June 17th, 1996. He welcomed all the participants. Also a word of welcome was given by Mr. Shozo Tanaka on behalf IPSJ/ITSCJ, which served as host for the meeting, and Ms. Misao Ishihama from INTAP, which supported and provided the meeting facilities.

2. Roll call of the delegates

A short introduction round was held. Apologies were received from Mr. Werner Koch (DIN), Mr. Lutz Temme (DIN), Mr. Brian Wood (BSI), Mr. Jeremy Tucker (EWOS) and Mr. Kevin Lewis (ANSI).

3. Adoption of Agenda

The proposed agenda (SGFS N1332 R2) was adopted.

4. Appointment of Drafting Committee

The following persons were appointed for the Drafting Committee:

Mr. William Black
Mr. Jerry Smith
Mr. Peter Bessems (secr.)

**5. Approval of Minutes of the Berlin meeting, June 1996
Review of Resolutions of the Berlin meeting, June 1996**

The minutes of the SGFS Berlin Plenary Meeting in June 1996 were approved (SGFS N1308). No remarks on the minutes were made. The resolutions (SGFS N1307) were reviewed.

6. SGFS Chair and Secretary reports

Both documents (SGFS N1320 and N1321) were noted. Mr. Clyde Robichaux asked whether it is correct that SWIFT is listed in the Secretary report as S-liaison. There was a strong feeling among the participants that SWIFT should be registered as B-Liaison. The Secretariat will solve that out.

7. Review of incoming documents

A late contribution was received from AFNOR (SGFS N1359) and was added to the appropriate items of the agenda.

8. SGFS Working methods

8.1 Cooperation with other TCs

- The signature of the JTC1 Chair on the Cooperative Agreement with ISO/TC184 was received and the agreement has been sent to the TC184 Chair for his signature.
- Ms. Isabelle Valet-Harper expressed the concerns within EWOS about the delays in the progression of the ALD profiles within ISO/TC46. Although the progression of the ALD profiles is a TC46 matter, SGFS should take more care of this and SGFS should keep more track of what happens within the TCs with which a Cooperative Agreement exists. The Secretariat shall try to keep track of what happens within these TCs and raise a flag when something goes inappropriate.

8.2 Taxonomy email reflector

From the start of the reflector last year it was used once.

8.3 Electronic distribution of documents

The distribution of SGFS documents on diskettes since last year was received very positively.

8.4 Publicity for SGFS work - WWW

The JTC1 plenary in Sydney in March 1996 accepted the SGFS proposal to make the SGFS Taxonomy and Directory of ISPs available on the World Wide Web (SGFS N1298). For the Taxonomy a special approval by the ISO and IEC Boards is necessary because the Taxonomy has the status of a Technical Report.

Meanwhile SGFS is present on the Web (<http://www.dkuug.dk/JTC1/SGFS>). AFNOR (see SGFS N1359) is considering the possibility of providing French versions of WWW pages in the standardization area. AFNOR has already translated TR10000. Problem: how does AFNOR know that a document has been updated which the translators should know. This problem is general: how does the user of the Web know whether a page shows the latest version of a document, how do you know that the person who is responsible for the page has change the page recently. It looks as if we need a service by which users are automatically informed about up-dates.

At least, it was strongly recommended that a "date of last update" should be on the SGFS pages on the Web.

8.5 Indication of COS to withdraw as liaison of SGFS

In his letter in SGFS N1324 Mr. Robert Blackshaw (COS liaison representative) indicates his resignation from COS. The letter can be read as a withdrawal by COS as S-Liaison of SGFS. The SGFS Secretariat will respond to Mr. Blackshaw that his letter has been interpreted as such.

8.6 Withdrawal WFMTUG as S-Liaison of SGFS

The withdrawal by the WFMTUG as S-Liaison from SGFS (SGFS N1343) was noted.

8.7 resignation as project editor of TR 10000-2 of Mr. Werner Koch

SGFS accepts with regret the resignation of Mr. Werner Koch as project editor of TR 10000-2 (SGFS N1352). The SGFS membership will be asked to nominate a candidate for the editorship. Meanwhile Mr. Willem Wakker will act as interim project editor.

9. SGFS Procedures

Based on the contributions from ANSI (SGFS N1349) and from AFNOR (SGFS N1359) the revised SGFS Procedures SD-1 in SGFS N1367 were adopted, including alignment with the new JTC1 Guidelines for ISP submitters on Referencing Specifications (see SGFS N1341 = JTC1 N4047). In accordance with the changes in SD-1, SD-2 (Editor's guide for the preparation of ISPs) was updated. Ms. Isabelle Valet-Harper suggested to change the style of SD-2 and make it more like the way recipes are written in a cookbook (e.g. "take this" or "do that"). The Secretariat will confer with Ms. Valet-Harper on a new style for SD-2.

10. SGFS Liaisons

10.1 Liaison Statement from SC21 on "owners" of ASN.1 specifications on Extensibility and PER (SGFS N1323)

The SC21 liaison statement in N1323 was noted and will be sent forward to the Workshops for information.

10.2 Liaison request from SC22/WG15 - POSIX

SGFS accepted the liaison request from SC22/WG15 (SGFS N1325) and appointed Mr. Willem Wakker as liaison officer.

10.3 Liaison Statement from SC21 on the relationship between OSE and ODP reference points

The liaison statement from SC21 was noted and welcomed.

10.4 JTC1 Policy on Conformity Assessment and JTC1 Policy on Interoperability

The recommended request from JTC1 for action plans and information from SCs and SGFS on the implementation of JTC1 policy on Conformity Assessment and Interoperability (SGFS N1331 = JTC1 N3826) was circulated to the SGFS members National Bodies and S-liaisons. Its response was considered and is presented in a liaison statement from SGFS to the JTC1/SWG-CA (see SGFS N1361). The EWOS contribution in SGFS N1334 and the Korean contributions in SGFS N1356 to N1358 were seen as a valuable input to the ongoing discussions in the SWG-CA.

10.5 JTC1 Relationship with regional Workshops on Open Systems

Mr. William Black and Mr. Joseph Hungate addressed document N1340 (JTC1 N3996) from JTC1 and document N1346 from the Regional Workshops. The workshops: the work on OSI is finished, the scope of the workshops is enlarged, new work has been started, back to real implementors' workshops/fora rather than a profile-development-shop. Ms. Isabelle Valet-Harper clarified the French contribution on this subject in N1359. The profiling work is moving from profiles as selection of options to profiles as gathering existing specifications. In the IT-world it does not work to put people around the table making standards (however, in the Telecom-world it works). A liaison statement to JTC1 on this issue was drafted and accepted (SGFS N1362).

10.6 SGFS participation in JTC1/SWG-GII

SGFS received a Call for National Body and Subcommittee membership in JTC1/SWG-GII (SGFS N1354). Mr. Werner Koch was appointed as the SGFS member of the SWG-GII.

10.7 JTC1/SWG-GII issues

The current activities in SWG-GII were reviewed. It was emphasized that the profiling concept is very well suited to GII developments, were the issue is not only to develop standards, but mainly to put together various standards coming from different bodies in order to deliver a service that answers a user requirement.

A liaison statement to the JTC1/SWG-GII was drafted and accepted (SGFS N1363)

10.8 Liaison statement from SC21 on Q3/013 database profiling

The liaison statement from SC21 on this issue (SGFS N1338) was considered and very much welcomed.

11. Publicly Available Specifications (PAS)

The JTC1 Procedures on PAS are now effective for a trial period. Now ISPs can reference PAS. The SGFS procedures in SD-1 were changed accordingly.

12. Further progression of TR10000

TR10000-1 and -3 are in maintenance mode, TR10000-2 is like always in an "operational mode". Ms. Isabelle Valet-Harper addressed the AFNOR contribution in N1359 and Mr. Clyde Robichaux clarified the US contribution in N1351.

The editors of TR10000 were instructed to prepare revised versions of TR10000 by the end of September 1996 for ballot in SGFS. Part 2 and Part 3 of TR10000 will be (after approval) sent to ISO/IEC JTC1 for DTR ballot. Part 1 of TR10000 will be sent to ISO/IEC JTC1 for ballot if the JTC1 Secretariat deems inclusion of text on Reference Specifications necessary. Mr. Willem Wakker will act as interim project editor for TR10000-2.

An Ad Hoc Group was established to address the evolution of ISO/IEC TR10000. The scope and workplan of this group is provided in SGFS N1364. The SGFS Secretariat was requested to issue a call to the SGFS membership for participants.

13. Review Taxonomy change requests

- N1344 (MHS taxonomy for new P3 and P7 protocol versions):
The change request was harmonized among the three workshops and no comments were received during the informal review through the taxonomy emailreflector. An old issue arose which was never solved: how to proceed when base standards are modified and during some period both old and new profiles should be available (e.g. do you need two profile identifiers like the DIR case). The issue will be addressed by the SGFS Ad Hoc Group on TR10000.
- N1353 (MED taxonomy):
It was stated that this was a very good example of an OSE profile and very useful for the GII area. Both TR10000-2 and TR10000-3 will be updated accordingly (related to both the FMI part as the CSI part), although the issue what to do with the F-profiles in general is still

- open and will be addressed by the SGFS Ad Hoc Group on TR10000.
- N1368 (AOD taxonomy)
The proposal was approved. Clause 5.5.3.4.11 in TR10000-2 will be updated.
 - N1369 (VT taxonomy)
The proposal was approved. Both TR10000-2 and TR10000-3 will be updated accordingly.

14. Resolved and Unresolved issues

The SGFS Issues List was reviewed (SGFS N1310) as well as the EWOS contributions to the Issues List in SGFS N1334 and N1348. The issues 21, 32, 34, 36 and 40 were closed as a result of the discussions during the meeting. The Issues 37, 38 and 39 are still open and will be dealt with by the SGFS Ad Hoc Group on TR10000.

It was decided that in the future the Issues List will not be restricted to TR10000 developments but to SGFS in general. This means the title will become "SGFS Issues list" instead of "Issues List for future developments of ISO/IEC TR10000".

The editor of the Issues List will produce an update version by the end of September 1996.

15. (Idle)

16. Future Meeting Dates

New date for next year: 20-23 May 1997, Place: London (tentative) with The Netherlands as possible back-up.

AFNOR will investigate the possibilities for hosting the Plenary in 1998 for which the exact date might change (according to the availability of meeting locations).

17. Other Business

Ms. Isabelle Valet-Harper addressed the SD-2 (Editor's Guide for the preparation of ISPs) again. She expressed again that a new style for the document ("recipe-style") would be much appreciated by the editors. She offered the Secretariat her support for changing SD-2 accordingly.

18. Approval of Resolutions

All resolutions in document SGFS N1365 have been approved unanimously.

19. Closure of the meeting

The Chairman closed the meeting at 17.05 h. on Wednesday, June 19th, 1996, and thanked all the participants for their contributions.