Title: Guidelines for a Taxonomy Email Reflector
Source: Willem Wakker, Bryan Wood
Date: April 1995

Based on the discussions at the SGFS Authorized Subgroup Meeting in New Orleans (ref. SGFS N1240), it is proposed to create an emailreflector to progress taxonomy issues.

Guidelines for the use of this emailreflector:

1. All contributions to the emailreflector are considered to be informal, and shall not replace documentation required otherwise (specifically: a contribution to the emailreflector shall not be regarded as a taxonomy change request, as mentioned in the SGFS procedures).

2. All SGFS NBLO's can nominate members to participate on the list; these participants do not have to be members of the proposing organization.

3. For every contribution it should be clear who the submitter is.

4. For every contribution it should be clear on who's behalf the submitter is speaking.

5. The scope of the contributions should be SGFS taxonomy in the widest sense.

6. New issues introduced to the list should have a clear short but descriptive subject header. Responses to an issue should use in the subject header at least the same identification (so that people that are not interested in all topics can easily select the appropriate messages).

7. It is suggested that the person introducing an issue after some time tries to draw a conclusion from the comments received, and then submit this conclusion to SGFS for consideration.