DRAFT MINUTES
of the 7th ISO/IEC JTC1/SGFS Meeting,
June 18th – 21st, 1991, Berlin

Attendance: see attached list

1. Opening
The chairman Mr. Louis Visser opened the meeting at 9.00 h. on Tuesday, June 18th,
1991. He welcomed all the participants. Some of welcome were given by Dr. Klaus
Kovacs on behalf of DIN.

2. Roll Call of delegates
A short introduction round was held.

3. Adoption of the agenda
    Document SGFS N294 Rev.2
The proposed agenda was adopted including one additional item:
– 15.0: Consideration editorship TR 10000-2.

4. Appointment of drafting committee
The following persons were appointed for the drafting committee:
Ms. Isabelle Valet
Mr. Clyde Robichaux
Mr. Willem Wakker
Mr. Peter Bessems

5. Review and acceptance of Minutes from the SGFS Tokyo Meeting, June 1990
The chairman expressed his appologies for the fact that no minutes of the Tokyo
meeting were available.

6. Review of Resolutions from the Tokyo meeting, June 1990
    Document SGFS N241
The resolutions have been notified. No further actions to be taken.

7. Review of Draft Minutes from the Ad Hoc Brussels Meeting, November 1990
    Document SGFS N296
The minutes have been approved. Some additional remarks on the output documents of
that Ad Hoc meeting (documents SGFS N288 through N292) were made:
    SGFS N292 (Responsibility for Profile Test Specification) resulted in further
    actions taken by this SGFS meeting. The question was whether the
    interpretation of the SGFS procedures on the responsibility for the
    production of test specifications was correct.
    SGFS N290 (S-Liaisons beyond SGFS) was superseded by SGFS N346 (JTC1 Ballot
    on extension of S-Liaison for projects within JTC1 on functional
    standardization) .
    SGFS N288, N289 and N291 [Scope of Profile Testing, PICS notations and
    Profile Configurability) have been forwarded to JTC1/SC21/WGl1
Finally the chairman mentioned that during the last JTC1 Advisory Group meeting it
was decided that the DISP Ballot period should be changed from three months to four
months. This proposal was submitted to the JTC1 National Bodies for approval.

8. Report of the Geneva Meeting on non-JTC1 ISPs, June 1991
    Document SGFS N412

Representatives from ISO/IEC JTC1, ISO/IEC ITTF, ISO/IEC JTC1/SGFS, ISO/TC184 and ISO/TC46 were attending the Geneva meeting. The most relevant agreements of the meeting were:

it should be possible for OSI profiles which are not exclusively based on JTC1 standards to be processed and published as ISPs in good cooperation between the involved,

joint balloting by committees of DISPS should be avoided,

TR10000-1 should be revised to accomodate OSI profiles and ISPs in application areas outside of JTC1,

TRl0000-2 should be maintained by SGFS based on proposed profiles from other TCs for inclusion in TR10000-2, and

it was preferable that there be only one Directory of ISPs N100] .

Mr. Herbert Bertine questioned whether TRl0000-2 should cover also subjects outside the scope of JTC1. He mentioned the proposal by BSI (SGFS N369) to make separate parts of TR10000 for these subjects. Mr. Richard Lloyd stated that one of the conclusions to derive from the recommendations of the Geneva meeting is that SGFS should accept that it will cover areas on which no experts are coming to SGFS plenaries.

Ms. Dorothy Cerni noted that a discussion on the extention of the scope of TRI0000-2 should be based on clear SGFS procedures so first of all the SGFS procedures document (SGFS N201} should be stable. Also Mr. Peter Gibbon stated that you should not only discuss an extention of the Taxonomy but you have also to discuss on update procedures for the Taxonomy in general.

It was decided that all considerations were taken into account during the discussions on the revision of TRI0000-1 and --2.

9. Review of incoming documents
The next documents were tabled during the meeting:
- SGFS N376; Letter Ballot Period ISPS (JTC1 Nl308)
- SGFS N377: Input document from AOW/OIW/EWOS Expert Review Group for ISDN
- SGFS N378: Proposed changes of TRl0000 for ISDN, from AOW/OIW/EWOS
- SGFS N379: Liaison Statement from OIW/VT/SIG on ISP structure for VT
- SGFS N380: Application Portability profile based upon POSIX, from ANSI
- SGFS N381: Catalogue of PICS proforma notations, from SC2l/WG1

10. Report of SGFS chairman/Review Group convenor
Document SGFS N295

Mr. Louis Visser presented and clarified his report SGPS N295. He mentioned that the main targets for this meeting were
- approvement of SGFS procedures (SGF5 N201)
- updating the Taxonomy (TR10000-2) and
- revision of the Framework (Trl0000-l)

11. Report of the Secretariat
Documents SGFS N293 and N100 Rev.3

Mr. Peter Bessems presented and clarified his report SGFS N293. He also Presented the latest revision of the Directory of ISPs (SGFS N100 Rev.3, June 1991 version).

12. Liaison Reports

a. ISO/IEC JTC1/SC21

Mr. Peter Gibbon (SC2l Liaison raporteur) reported.
During the SC2l Arles meeting (May/June 1991) the JTC1 ballot for S-1iaisons beyond SGFS was discussed. Anticipating on the result of this ballot the SC21 Working Groups were asked to present their workitems for which they want to facilitate the

coordination and interchange of information between the Working Groups and the S-Liaisons.

Other discussions were held on Multi-Protocol Testing, two character-notations for conformance requirements and the PICS proforma developments. Peter Gibbon presented the latest version of the Catalogue of PICS Proforma (SGFS N381 = SC2l N6160). All conformance information for OSI profiles will be incorporated in a new part
(part 7) of ISO 9646 (Information Processing Systems - Open Systems Interconnection - Conformance Testing Methodology and Framework). This issue needed response from SGFS to SC2l. The question arose whether the conformance part of TR10000 should be removed from the document. Ms. Isabelle Valet strongly stated no. The intention of 9646-7 is oké but the removal of the conformance part from TR10000-1 should only be done when 9646-7 is stable. Mr. Peter Gibbon agreed and mentioned that it was not his intention to remove parts from TR10000-1. But SGFS should indicate to SC21 that it support the direction where SC2l wants to go to.

It was decided to draft a Liaison Statement on this subject to SC2l (SGFS N397).

At that moment the proposal from Mr. Richard Lloyd was accepted that the SGFS, during its current plenary, should produce a consultative document which contains information for other groups on the progress of work within SGFS, workitems, inputs which are under treatment, timetables, possible extentions of the scope, etc. The document should present a methodology to work on subjects which are relevant for other groups. It should give "the way ahead" of SGFS (SGFS N402).

b. CCITT

Mr. Herbert Bertine reported.

He mentioned that CCITT works close together with SC2l on the conformance issues and has a special liaison with on the PICS Proforma.

He notified document SGFS N297 which described a better tuning between CCITT and SGFS.

A document about the cooperation and collaboration issues of CCITT and JTC1 is expected to be published in September 1991 (document JTC1 Nl603 "Guide for CCITT and JTCl Cooperation").

c. RWS-CC

A report was given by Mr. William Black. He notified document SGFS N373 which contains the output from the 5th RWS-CC meeting in March 1991. He emphasized the next resolutions taken during this meeting:

> The RWS-CC strongly encourages editors of pDISP material to make text available to points of contact in national standards bodies at the earliest point in the technical process (e.g. using the SGFS Informal Quality Service).
> Each RWS agrees to distribute draft pDISP documents to national standards bodies in their regions, for the purpose of seeking review and comment at the earliest possible stage of ISP development.
> The RWS-CC notes that the subjects of Common Application Environment, Medical Informatics and Library Applications were discussed, and distribution of appropriate documents by the three RWSS will be made.
> Each RWS agrees to review any problems with copyright restrictions on profiles or implementation agreements, in order to facilitate the global use of common texts, and report to the next RWS-CC meeting. (Mr. William Black mentioned that the issue of copyrights is a rising-star-issue within RWS-CC).
> resolutions of changes in personnel and of next meeting.

Finally Mr. William Black stated that the tables in SGFS N373 (inputs for the SGFS Directory N100) were only for information: not the RWS-CC but the RWSs can submit proposals for incorporation in SGFS N100.

d . IPSIT

Mr. Louis Visser notified his correspondence with the International Public Sector
Information Technology Group (IPSIT) as presented in document SGFS N278. This
document was only for information. Mr. Visser stated that the IPSIT suggestion of
an SGFS managed repository containing information on harmonization issues,
elaboration and explanation of taxonomy and other outstanding issues, was put
forward to the RWS-CC.

e. ISO/IEC JTC1/SC25

Mr. Ulrich Hartman clarified the document SGFS N374 which contains a Liaison
Statement from SC25 on draft ISPs related to FDDI.
It was decided that a Liaison Statement from SGFS will be sent to SC25 (SGFS N382}.
In this Liaison Statement it is written that the offer of SC25/WG4 to participate
in the review process of pDISPs related to FDDI is warmly welcomed by SGFS and that
the SC25/WG4 is requested to nominate a contact point to the SGFS secretariat in
order to involve SC25/WG4 in the quality and the review process.

f. ISO/TC46

Document SGFS N370 was received from ISO/TC46 containing a Liaison Statement on ISO
application protocol standards covering Interlibrary Loan applications and Search
and Retrieve applications.
As it was already decided that this SGFS meeting was going to produce a
consultative document (=SGFS N402 "The Way Ahead") regarding the possible ways to
extend the scope of Functional Standardization in ISO/IEC, the participants agreed
with sending this document to TC46 requesting concrete proposals for extending the
scope of TRIOOOO (see SGFS N391).

g. ISO/IEC JTC1/SC22/WG15

Mr. Andrew Walker reported.
He clarified the request from SC22/WG15 (POSIX) that the SGF5 should convene a
special meeting to address the issue of expanding JTC1 profile activities
Specifically including Open System Environments (OSE) (see SGFS N355).
The request for this meeting was accepted unanimously. The draft agenda for this
meeting was set up (SGFS N398) and the date for the meeting was fixed on October 30
– November 1, 1991.

h. ISO/TC184

The participants noted the contribution from EWOS and OIW (SGFS N327) regarding the
use of the TR10000 for identifying and specifying ISPs for MMS.
Similar to the respons from SGFS to ISO/TC46 it was decided that document SGFS N402
"The Way Ahead" was sent to ISO/TC184 requesting the establishment of joint work
with SGFS in order to agree concrete proposals for extending the scope of TRl0000
(see SGFS N392).

13. Revision of TR10000-1
     Documents SGFS N206, 230, 324, 327, 331, 332, 335, 337, 339,
                      340, 349, 355, 364, 365 and 374
All the input documents for the revision of TRl0000-l have been discussed within a
separate sub group.

The result of the discussions within this subgroup was the output document SGFS
N390: Editing Instructions for TRl0000-1.
The editor of TRl0000-l Mr. Richard Lloyd will produce the revised text (SGFS
N430).

14. Progression of work on conformance testing
    Documents SGFS N272, 273, 277, 279, 280, 281, 288, 289, 291, 292, 320 and 330.
The discussion was already closed after the report of Mr. Peter Gibbon on the
liaison with SC21.
The result of the discussion was the Liaison Statement to SC2l containing the SGFS
position on two-character notations, Part 7 of ISO 9646, inputs for future
amendments of TR10000-1, and references in TRl0000-l to the work of SC2l/WGl on
Profile Conformance Testing Methodology (document SGFS N397) .

15.0 Consideration editorship TR10000~2
Mr. Ulrich Hartmann decided to resign as editor of TRl00UO-2. The nomination of Mr.
Werner Koch as the new editor was approved unanimously.

15. Revision of TRI0000-2
    Documents SGFS N228, 230, 321, 325, 326, 327, 328, 329, 336, 338, 341,
                    342, 343, 344, 345, 349, 351, 369 and 374.
All the input documents for the revision of TRl0000-2 have been discussed within a
separate sub group.
The results of the discussions within this subgroup were the output documents SGFS
N384 "TRl0000-2.2" and SGFS N385 "One page description differences TRl00OD-2/2.2".

16. Progression of SGFS Procedures N201
    Documents SGFS N201, 230, 231, 290, 292, 323, 333, 334, 352,
                    353, 366, 367, 371 and 372.
All input documents on the revision of the SGFS Procedures document N201 have been
discussed within a separate sub group.
The results of this discussion were the output documents SGFS N401 (a revision of
SGFS N201) and SGFS N415 which contains that part of SGFS N401 which should replace
Annex C of the JTC1 Directives. It was also decided that the Directory of ISPs
document SGF5 N100 will be updated three or four times a year and that once a year
the most recent version will be sent to the ISO Central Secretariat for publication
as an ISO/IEC Standing Document.

17. Items for specific nDISPs needing SGFS attention (if any).

No special attention was needed for some specific pDISPs.

18. Resolved and unresolved Issues
    Document SGFS N 230
Both editors of 2 and TRl0000-2 .2 were instructed to review the outstanding issues
regarding amendments of TR10000 and to modify SGFS N230 (SGFS Issues List)
accordingly for reissue by the SGFS Secretariat.

19. Future meeting dates

Document N242

The proposal from the chairman for the five years meeting schedule (SGFS N242) was approved.
The next ISO/IEC meeting will be held on June 15 - 19 , 1992. The meeting place will be tentatively Washington, USA.

20. Other business.

During the closing plenary the document SGFS N402 "The Hay Ahead" (editor: Mr. Willem Wakker) was approved.
It was also decided to remain the SGFS Informal Quality Service (SGFS N231) although the S-Liaisonship probably will be available to other groups within JTC1 . SGFS N23l will be updated including a statement about the experience which the SGFS had the last year with offering the Informal Quality Service (SGFS N403).
Finally it was agreed that the SGFS should coordinate all activities of S-Liaisons within JTC1 (when the JTC1 proposal on the extention of S-Liaisonship will be approved). The SGFS resolved to maintain a register of such activities (document SGFS N394) and requested any JTC1 SCs to inform it of the establishment of and any change to such activities. This proposal was submitted to JTC1 for approval.

21. Approval of Resolutions

All resolutions (SGFS N411) were approved unanimously.

22. Closure of meeting

The chairman Mr. Louis Visser closed the meeting on Friday, June 21st, 1991, at 16.30 h. and thanked all the participants for their contributions.