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ISO/IEC JTC 1/SGFS  
Title: ISO/IEC JTC 1 Special Group on Functional  
Standardization  
  
Secretariat: NNI (Netherlands)

Title : An informal quality service for functional standards  
Source : SGFS, Berlin meeting  
Status :  
Note :

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Source : SGFS, Berlin meeting  
Date : June 1991  
Supersedes: SGFS N231

Status: Discussions took place during the Tokyo, June 1990 meeting of the SGFS on the topic of how to improve the quality of the functional standards process. It was agreed that quality could be enhanced through an informal process that improved the relationship between the submitting organizations and the technical experts involved in the base standards process. SGFS Tokyo Resolution 7 established such a service. The process has been operating for one year and will be continued for at least one further year as authorized by SGFS Berlin resolution 12.

1. Informal quality service

SGFS is willing to offer an informal quality service for pDISPS which would function as follows:

- a. At their discretion the editor(s) of a pDISP under preparation may send a draft of the pDISP to the SGFS secretariat.
- b. Based on the information contained in SGFS/N 100 and any agreements made in the SGFS, the SGFS secretariat will forward a copy of the draft to the contact point for the base standard area or areas most closely associated with the pDISP and invite comment on its content.
- c. Any comments will be fed back to the editor(s), who then use their discretion in the treatment of the comments.

2. Proposed contact points

The following contact points are envisaged:

For the SC 6 technical area: Mr. J-F. Gornet  
For the SC 18 technical area: Mr. Tony Barrett  
For the SC 21 technical area: Mr. Peter Gibbon (acting)  
For the CCITT technical area: MR. H.V. Bertine  
For the S-liaison organizations: their respective secretariats

3. Relationship to the process (SGFS/N 201)

This informal service does not form part of, nor replace any of the formal procedures contained in SGFS/N 201rev. Specifically it does not replace and is expected to occur before the SGFS review process documented in clause 6 of N 201.