



**ISO/IEC JTC 1 N8458**

2006-01-09

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ISO/IEC JTC1  
SWG-Directives  
7-9 March 2006  
New York City, New York USA

Location:

ANSI

25 West 43rd Street, (between 5th and 6th Avenues), 4th floor

New York, NY 10036

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First Draft Agenda

1. Opening of Meeting (0930 hrs)

2. Introduction of Participants

3. Adoption of Agenda

Document: JTC 1 N 8458

4. Chairman's Remarks

4.1 Review of Resolutions of July 2006 SWG-Directives meeting

Documents: JTC 1 N 8234

4.2 Review of JTC 1 Letter Ballots

4.2.1 Review of Letter Ballot Results on JTC 1 N 8235, Proposed Changes to Clause 7.10.4

DOCUMENT: JTC 1 N 8384

4.2.2 Review of Letter Ballot Results on JTC 1 N 8236, Proposed New Clause 9.1.6

Document: JTC 1 N 8385

4.2.3 Review of Letter Ballot Results on JTC 1 N 8237, Proposed Changes to Clause 14.4.1

Document: JTC 1 N 8386

4.2.4 Review of Letter Ballot Results on JTC 1 N 8238, Proposed Changes to Clause 14.4.3.7

Document: JTC 1 N 8387

4.2.5 Review of Letter Ballot Results on JTC 1 N 8239, Proposed New Clause 13

Document: JTC 1 N 8388

4.2.6 Review of Letter Ballot Results on JTC 1 N 8240, Proposed Changes to Clause 14.4.3.13

Document: JTC 1 N 8389

4.2.7 Review of Letter Ballot Results on JTC 1 N 8241, Proposed Changes to Clause 16.5.12

Document: JTC 1 N 8390

4.3 ISO/IEC JTC 1 Directives, 5th Edition, Version 2.0

Document: JTC 1 N 8122

5. Term of Office of SC Chairmen

Document: JTC 1 N 8110, Recommendation 11

6. Contributions from SCs on Directives, Annex I and J

Document: JTC 1 N 8114, JTC 1 N 8110, Recommendation 2

7. Contributions from NBs on SC 25 Secretariat proposal for further alignment of the Directives

Document: JTC 1 N 8118, JTC 1 N 8110, Recommendation 15, JTC 1 N 8099 (SC 25), JTC 1 N 8197 (France), (Japan)

8. DIS Ballot Period

Document: JTC 1 N 8426, Resolution 11, JTC 1 N 8267 (SC 29), JTC 1 N 8366 (US)

9. Use of ISO/IEC 26300: 2006, Open Document Format (ODF)

Document: JTC 1 N 8426, Resolution 14

10. Contributions from SC on ITTF Processing

Document: JTC 1 N 8426, Resolution 16

11. Contributions on the PAS Process

Document: JTC 1 N 8426, Resolution 17A, JTC 1 N 8457

12. 50% Voting Rule

Document: JTC 1 N 8426, Resolution 24, JTC 1 N 8382 (Japan)

13. Plan to Revise the JTC 1 Directives

Documents: JTC 1 N 7868, JTC 1 N 8111, JTC 1 N 8188 (Canada), JTC 1 N 8192 (Canada)

14. Next Meeting

15. Approval of Recommendations

16. Close of Meeting (no later than 1500 hrs)

## **Directions to ANSI's New York Office**

### **Planes**

#### **John F. Kennedy (JFK) International Airport**

John F. Kennedy International Airport is a primary arrival point for international travelers coming to the New York City metropolitan area. There are a wide range of ground transportation services from JFK into Manhattan, including taxis, buses, shuttles, and limousines. Ground Transportation Information counters, located on the lower baggage claim level of all terminals, provide information and reservations for these travel options.

The Port Authority of New York and New Jersey offers the following information about **Transportation Options** from JFK:

#### **Gray Line Air Shuttle**

Door-to-door service from Battery Park to 125th Street, including all hotels (average fare is \$14)

#### **SuperShuttle Manhattan**

Shared door to door service (average fare is \$14.50 - \$20)

### **Taxi Information**

To Manhattan (Flat Fare)\* \$45 + Tolls

- Tipping for good service is customary
- There is a 50 cent surcharge for trips commencing between 8PM and 6AM (except to Manhattan)
- One fare pays for all passengers to one destination
- Four passengers is the limit for New York City cabs.
- Meter must read \$2.50 at the start of the trip (except to Manhattan)
- Take Your Receipt

### **Public Transportation**

#### **LaGuardia Airport**

LaGuardia Airport is a primary arrival point for domestic traveler coming to the New York City metropolitan area. LaGuardia's USAir terminal and the adjacent "Marine Air Terminal" are arrival and departure points for the Shuttles to and from Washington, DC and Boston. There are a wide range of ground transportation services from LaGuardia into Manhattan, including taxis, buses, shuttles, and limousines. Ground Transportation Information

counters, located on the lower baggage claim level of all terminals, provide information and reservations for these travel options.

The Port Authority of New York and New Jersey offers the following information about [Transportation Options](#) from LaGuardia:

### **SuperShuttle Manhattan**

Shared door to door service (average fare is \$13.50 - \$16.50)

### **Taxi Information**

Approximately \$21-30 plus tolls.

- Tipping for good service is customary
- There is a 50 cent surcharge for trips commencing between 8PM and 6AM (except to Manhattan)
- One fare pays for all passengers to one destination
- Four passengers is the limit for New York City cabs.
- Meter must read \$2.50 at the start of the trip (except to Manhattan)
- Take Your Receipt

### **Delta Water Shuttle**

Operates from Marine Air Terminal / Delta Shuttle

(800) 933-5935

One way: \$15

Round trip: \$25

## **Newark (New Jersey) Airport**

Newark Airport, located in northern New Jersey, is also convenient to New York City and may be a hub for both domestic and international travelers to the New York City metropolitan area. In some cases, air travel to Newark may be less expensive than air travel to JFK or LaGuardia.

The Port Authority of New York and New Jersey offers the following information about [Transportation Options](#) from Newark:

### **Olympia Airport Express**

Bus or mini-bus service to various Manhattan locations (average fare is \$11 to \$14)

### **Taxi Information**

Average fares from

Newark International Airport to downtown and midtown (West side of 5th Avenue between 14th-185th Streets) Manhattan range from \$45.00 to \$55.00 determined by zone plus tolls.

(For the east side of mid-Manhattan, additional charge \$5.00). Tipping for good service is customary.

## **Air Train**

### **Air Train NJ**

AirTrain service is offered between Newark Liberty International Airport and Newark Penn Station in Newark, New Jersey. Connections can be made via New Jersey Transit [rail](#) service or [PATH trains](#) to Penn Station New York (34th street). AirTrain rides within the airport are free, all other destinations are \$5 each way (additional transportation fares not included.)

### **Air Train NY**

AirTrain service is offered between JFK International Airport and Jamaica and Howard Beach stations where connections via subway are available to New York City. AirTrain operates 24/7 and costs \$5 each way (subway fares not included.)

## **Trains**

Amtrak Rail Service via New York's Penn Station:  
7TH AVE. & W. 32ND ST., NEW YORK, NY 10001 US  
Ticket Sales, Quik-Trak Ticketing Machines, Checked Baggage, Full Accessibility

### **Door to Door Directions from ANSI to Penn Station**

1: Start out going Northwest on W 42ND ST by turning right.	0.3 miles
2: Turn LEFT onto BROADWAY.	0.2 miles
3: Turn RIGHT onto W 39TH ST.	0.1 miles
4: Turn LEFT onto 7TH AVE/FASHION AVE.	0.3 miles
Total Distance	0.8 miles

## New York

### Negotiated ANSI Rates

The following properties may offer an ANSI special rate or discount.

Hotels	Reservations:	Distance
<b>Iroquois New York</b> 49 West 44 Street (Between 5th & 6th Ave)	1-800-332-7220	.1 mi

### Hotel Properties in general vicinity of ANSI's New York Office

Hotel	Phone/Fax	Room	Distance
<b>The Algonquin</b> 59 West 44 Street	Tel: 212-840-6800 Fax: 212-944-1319	Single, Double, Club Suite, Complimentary Breakfast	.1mi
<b>Courtyard New York Manhattan/Fifth Avenue</b> 3 East 40th Street	Tel: 212-447-1500 Fax: 212-683-7839	Single, Double, Suites	.1mi
<b>The Mansfield</b> 12 West 44th Street	Tel: 212-944-6050	Single, Double, Suites	.1mi
<b>Hotel Casablanca</b> 147 West 43rd Street	Tel: 212-869-1212	Standard, Superior, Deluxe	.22mi
<b>City Club</b> 55 West 44th Street	Tel: 212-921-5500	Standard, Junior and Bilevel Suites, Grand Duplex	.28mi
<b>Bryant Park Hotel</b> 40 West 40th Street	Tel: 212-869-0100	Standard, Suites	.3mi
<b>Courtyard New York Manhattan/Times Square South</b> 114 West 40th Street	Tel: 212-391-0088 Fax: 212-391-6023	Single, Double, Suites	.3mi
<b>Jolly Madison Towers</b> 22 East 38th Street	Tel: 212-802-0600	Single, Double	.3mi
<b>Royalton</b> 44 West 44th Street	Tel: 212-869-4400	Single, Suites	.3mi
<b>Sofitel</b> 45 West 44th Street	Tel: 212-354-8844	Single, Suites, Executive Suites	.3mi
<b>Marriott Marquis Times Square</b> 1535 Broadway	Tel: 212-398-1900	Single, Double, Suites, Complimentary coffee in rms.	.3mi

<b>W Court</b> 139 East 38th Street	Tel: 212-685-1100	Single, Double	.3mi
<b>Bedford</b> 118 East 40th Street	Tel: 212-697-4800	Single, Double, Complimentary Continental Bkfst	.4mi
<b>Edison</b> 228 West 47th Street	Tel: 212-840-5000	Single, Double, Suites, Family Rooms	.4mi
<b>Comfort Inn</b> 42 West 35th Street	Tel: 212-947-0200	Single, Double, Complimentary Continental Bkfst	.4mi
<b>Double Tree Guest Suites</b> 1568 Broadway	Tel: 212-719-1600	Single, Double, Complimentary coffee in rms.	.4mi
<b>Hilton Times Square</b> 234 West 42nd Street	Tel: 212-840-8222	Standard	.4mi
<b>Paramount</b> 235 West 46th Street	Tel: 212-764-5500	Single, Double	.4mi
<b>Portland Square Hotel</b> 132 West 47th Street	Tel: 212-382-0600	Single, Triple	.4mi
<b>Quality Hotel Times Square</b> 157 West 47th Street	Tel: 212-768-3700	Standard, Suites	.4mi
<b>Ramada Milford Plaza</b> 270 West 46th Street	Tel: 212-869-3600	Single, Double	.4mi
<b>Hotel 41 at Times Square</b> 206 West 41st Street	Tel: 212-703-8600	Standard, Junior Suites	.43mi
<b>Crown Plaza Manhattan</b> 1605 Broadway	Tel: 212-977-4000	Single, Double	.5mi
<b>Marriott-East Side</b> 525 Lexington Avenue	Tel: 212-755-4000	Single, Double, Suites	.5mi
<b>Renaissance New York Hotel Times Square</b> Two Times Square, 714 Seventh Avenue	Tel: 212-765-7676 Fax: 212-765-1962	Single, Double, Deluxe, Suites	.5mi
<b>Residence Inn</b> 1033 Avenue of the Americas	Tel: 212-768-0007	Studio Suites, Complimentary Breakfast Buffet	.5mi
<b>Michelangelo</b> 152 West 51st Street	Tel: 212-765-1900	Standard	.6mi
<b>Sheraton Manhattan</b> 790 Seventh Avenue	Tel: 212-581-3300	Single, Double, Suites, Complimentary Continental Bkfst	.6mi
<b>The Time</b> 224 West 49th Street	Tel: 1-877-TIME-NYC	Single, Deluxe, Suites, Penthouse	.6mi
<b>The Muse</b> 130 West 46th Street	Tel: 212-485-2400	Standard, Grand and Junior Suites	.68mi
<b>Days Inn</b>	Tel:	Standard, Doubles	.7mi



790 Eight Avenue	212-581-7000		
<b>The Mayfair New York</b> 242 West 49th Street	Tel: 212-586-0300	Single, Double	.7mi
<b>Sheraton New York Hotel &amp; Towers</b> 811 Seventh Avenue	Tel: 212-581-1000	Single, Double, Suites, Complimentary coffee in rms.	.7mi
<b>W Times Square</b> 1567 Broadway (47th St.)	Tel: 212-930-7400	Standard, King	.7mi
<b>Best Western President</b> 234 West 48th Street	Tel: 212-632-9000	Standard, Junior Suites, Penthouse	.8mi
<b>Millennium Broadway</b> 145 West 44th Street	Tel: 212-768-4400	Standard, Double	.8mi